

PRESIDENTS REPORT JUNE 2005

Tena koutou, tena koutou, tena koutou katoa

It was fantastic to see 380 Assistant and Deputy Principals' at last week's NASDAP biennial conference in Rotorua. Congratulations to Lynette Parish and her team for a wonderful conference. It was the first "provincial conference" for NASDAP and I know that they have laid down a challenge for "The Top of the South" in 2007.

The Executive met on Tuesday 14 June prior to the conference starting. Geoff O'Halloran from Tawa College was welcomed to the meeting as the representative for Wellington, Hutt Valley and Wairarapa and Lynlee Smith from Geraldine High School as the co-opted Secretary.

The meeting discussed a number of issues which included the following:

1. The preparation of a PROFESSIONAL DEVELOPMENT data base so that regions can "tap into this list" in order to decide upon presenters for regional and national meetings and conferences.
2. An investigation into "Conference Liability" should there be a financial shortfall. Discussion ensued on liability insurance at regional and national levels.
3. That NASDAP seeding money for national and local conferences is only given if full financial statements are received.
4. Modernisation of the newsletter and website. Three graphic designers will be sought for quotes. The guiding principle will be "modernisation within a reasonable budget". Executive also discussed an "electronic version of the newsletter." Executive do hold an email database that has been prepared from the registration returns when

schools have sent in their 2005 membership subscriptions. However, there will be more discussion on this after the modernisation decisions have been made.

Follow up on these issues will be notified in the next newsletter.

Applications for the NASDAP Scholarship which is worth \$12,000 closed on 15 June 2005 . The selection panel to decide the recipient of the 2006 inaugural Scholarship are:

- Professor John O'Neill, Head of Graduate School of Education, Massey University College of Education, Palmerston North.
- Julia Scott, NASDAP Executive member for Auckland (South of Mahurangi to Counties/Manukau)
- Lynlee Smith , NASDAP Executive member for Aoraki and Canterbury

In talking to Allan Webb there have been four applications for this Scholarship. An announcement will be made once the selection panel has made their decision.

I hope those of you that returned from the conference did not have too much work waiting for you. It is often a challenge to leave school for half a day let alone three-four days. Professional development is good for the soul and I am sure that when you are wading through the 100+ emails and an in-tray the size of a small mountain, you will reflect back to Rotorua to the educational inspiration and conviviality that we enjoyed and say, "It was worth it."

Enjoy the remainder of Term II. If you travel, travel safely.

Arohanui
Annette M Taylor

NASDAP Executive 2005 – 2006

The following members were elected to the NASDAP Executive for 2005 - 2006:

Upper, Central and Lower Northland

Roy Fletcher, Otamatea High School
ohsdp@ihug.co.nz

Auckland (south of Mahurangi to Counties/Manukau)

Sheryll Ofner, Rosehill College s.ofner@rosehill-college.co.nz

(Vice President)

Julia Scott, TEAM Solutions
j.scott@ace.ac.nz

Waikato , King Country, Thames Valley

Lynette Parish, Matamata College
ph@matamatacollege.school.nz

Western Bay of Plenty, Bay of Plenty

Ali Painter, Rotorua Lakes High School
paintera@rotorualakes.school.nz

East Coast, Hawkes Bay

Phil Carmine, Hastings Girls High School
phil@hastingsgirls.com

Taranaki, Manawatu and Wanganui

Phil Keenan, Stratford High School
kp@stratfordhigh.school.nz

Wellington , Hutt Valley and Wairarapa

Geoff. O'Halloran, Tawa College
GOHalloran@tawacol.school.nz

West Coast, Nelson and Marlborough

Annette Taylor, Nelson College for Girls
annette.taylor@ncg.school.nz

(President/Treasurer)

Canterbury and Aoraki

Penny Prestidge, Avonside Girls High School

[pprestidge@avonside.sc
hool.nz](mailto:pprestidge@avonside.school.nz)

Otago and Southland

Joyce Whyman, East Otago High School
jae.whyman@xtra.co.nz

Co-opted as Secretary

Lynlee Smith, Geraldine High School
ap@geraldinehs.school.nz

Please feel free to contact your executive member on any issue.

REFLECTIONS FROM THE NASDAP NATIONAL CONFERENCE 2005

Professor John Smyth

I have had the privilege of hearing Professor Smyth on a number of occasions over the last five years and each time I hear him, I come away thinking “I gained a tremendous amount from his presentation.”

A number of educators' serious dislike the term "pedagogy" and its many derivatives, but for me it simply means "teaching and learning." And isn't that what schooling is about?

Professor Smyth's "Pedagogically Engaged School" model states the following:

1. High level of teacher trust.
2. Teachers **not** technicians.
3. Teachers as cultural workers.
4. Policies that support the work of teachers.

I believe this model is the key for schools to "get back to the basics." Professor Smyth's work is world renown and I encourage you to read more.

Annette M Taylor [Ms]

Quiz Show - Who Wants to be a Smart Educator?

Run by Rob Love and Pablo Garcia of Manzana

Thursday afternoon's session was a bit of light relief after some fairly intense workshops and keynote speaker addresses. This was chance to have a laugh and maybe win some prizes at the same time. And there were some pretty impressive prizes to be won – an interactive white board, 3 remote hand-held answering devices and a dozen smartware software packages - in all something in the vicinity of \$16,000 worth.

The game was played a bit like who wants to be a millionaire. There were lots of questions, lots of categories, and the opportunity to move up the scale and maybe lose what you had already won. Answer five questions, win a software package,

three more and win a hand-held answering device, two more and win the interactive white board.

Of course, what we discovered was that we really don't know as much as we thought we did – and we can actually prove the system is not always right. What denomination note features a women's suffrage fighter? Not the one the computer told us anyway.

Central Hawkes Bay College will be glad their DP has a few clues anyway. They are now a smartboard richer, and no doubt will have enormous fun putting it to use in classes.

It was a fun session. We played with the technology and learned something in the process. I reckon the kids would have a great time with this one at the end of a unit, by way of revision. They'd likely do a whole lot better than we did too.

Lynlee Smith

Dr Tracy Riley

Dr Tracey Riley from Massey University delivered both a keynote and workshop presentation dealing with her work and research into Gifted and Talented Education.

Her workshop focussed on schoolwide strategies to provide for gifted and talented students. Best practice in New Zealand schools involves the appointment of a co-ordinator and committee with support from Senior Management.

Schools need to formulate policies and procedures (preferably with input from the community of parents and students) which suit their schools. Obviously identification of students is a priority for the policy, and with no "official" MOE definition, the opportunity exists for schools to match their needs of their students with available resources. Whether schools make choices such as extension or acceleration, or look towards an

autonomous learner model, it is vital that the committee involves the whole school community.

Support for schools is provided by the Gifted and Talented Advisors attached to the support services at the Colleges of Education throughout the country.

A recent article in “set 1 2005” published by NZCER is a great follow-up to this workshop.

Lynette Parish

Student Management Systems, Accreditation Impacts and Directions

Ian Munro and Paul Seiler

The two presenters Ian and Paul have been involved in the accreditation process from nearly the beginning and at this workshop started with Ian going through the packages that have been accredited and those that have not. He then briefly reviewed the process including the information shared by the Ministry to the providers. This included each Friday listing all the questions asked by any of the providers and the Ministry's answers to those questions being sent to all the providers. The bar had been lifted for this accreditation round from the previous round and there are a number of new (or at least new to New Zealand) providers who applied. All schools have copies of the results of the accreditation round. Questions were asked by Ian including “Is it possible to see all the packages on display at one location on one day?”. The Ministry may get involved in this but in the Wellington region at least the local DAPA with the Ministry's help have a day coming up. He pointed out that at this time there are almost 2000 schools that do not have an accredited provider based on this year's 1 March return

Paul now took over and said “the focus of the SMS team is now uptake”. Two key enablers have been approved: a funding assistance package and a web hosted solution for small schools with no SMS. All these details are available on a CD coming to schools in July. The Ministry is also “negotiating with accredited providers to get the best possible deal for schools.” Schools will receive lots of background, advice and guidance from the CD and eligibility for funding assistance will be through the SMS team. There are also other developments coming along soon including enrolments, attendance and an alternative register, data exchange and assessment data transfer, and interaction with other software eg financial packages etc.

Ian and Paul have learnt a lot and have a lot of detail about all the accredited packages and can be contacted at the Ministry for advice with regard to choices schools face.

Well presented and factual workshop in that we are getting good advice and a good deal for something that we have become dependent on.

Geoff. O'Halloran

Rosemary Hipkins

Rosemary Hipkins, a senior researcher at NZCER, delivered an informative future focussed presentation on NCEA at the Term 1 meeting.

She examined the main constraints to change then offered some insights as to what type of skills and knowledge are likely to be required in the future.

Leading teachers and enabling students to venture away from the traditional and safe teacher controlled path to gain these new competencies was seen as the obvious challenge to all school managers.

NCEA was identified as just part of the trend towards lifelong learning. Rose offered the notion that norm referenced examinations may only identify a portion of the skills required in modern societies. Thankfully for those of us who have toiled and agonised over the design of our senior school curriculum, she cited research suggesting many schools are showing innovation and offering a far broader range of pathways that when done well measurably increase the motivation and achievement of students.

And if we needed proof that students had adapted quickly, her findings confirmed a significant number are making decisions about which assessments they value and in some cases they are consciously considering the balance between the effort required verses the credits to be gained before undertaking some assessments.

We were left to ponder and discuss the following five points over a delicious lunch at one of the many fine wineries on offer in our region.

- Are we preparing our students for a twenty-first century world? Do they value some aspects of learning/types of knowledge more than we do? (Here we are growing older, there they are growing different.)
- Do we sell them short when we sell learning for credits?
- How much room to manoeuvre does the NCEA actually give us? Which apparent curriculum constraints are self imposed and which really do delimit subject choices?
- We know knowledge matters – but what knowledge?
- What does/might evolving mean in the context of the NQF/NCEA qualifications regime? (What now?)

Phil Carmine

Patrick Walsh presented workshops on the Teachers Council and Education and the Law at the NASDAP Conference

Teachers Council

Patrick covered several areas requiring clarification. Some of main points are included below

Requirements for police checking:

- Checking is part of the application for teacher registration and is required by the Teachers' Council
 - Checking of non-teaching school employees is the responsibility of the school. The process can take several weeks; difficulties arise if a person is employed before a clear check is obtained. Employing "subject to satisfactory police check" can cause problems if undisclosed offences come to light.
- New "clean slate" legislation can mean that minor offences are no longer disclosed to the Council. Some could impact on persons driving school buses or vans.
- Not all Teacher Training establishments require police checks; schools may elect to ask whether trainees on section have police clearance.
- Teachers from overseas need police clearance, as do returning NZ teachers who have been away for more than 6 months
- If a teacher is investigated by the police following a complaint the teacher record may have a red stamp attached, but the teacher is not advised

Complaints and competence

- Competency procedures need to be documented clearly,
- Competency processes are not the same as routine appraisal and need to

have a clear paper trail.

- Schools should have an effective complaints policy; the Teachers'

Council will usually advise a complainant to use the school's stated

process.

- Members of the public, parents and students, as well as principals, can make a complaint to the Council.
- The Council has two committees dealing with complaints. These are the:- Complaints Assessment Committee and the Disciplinary Tribunal.
- If a complaint is upheld the Council can impose several consequences:
 - Impose conditions on the practising certificate covering proven impairment
 - Censure the teacher – give a formal written warning
 - Cancel the teacher's registration and impose costs
- A teacher required to answer to the Disciplinary committee can have a support person and legal or union representation
- Boards of Trustees are not always advised of minor complaints against a teacher. It will be advised if student safety may be at risk.
- A clear paper trail is essential for a complaint to be upheld.

Education and the Law

Search and Seizure

- There are differing opinions about the power to search or seize property
 - Permission is implied in the 1989 education Act requiring Boards to manage schools as they see fit subject to the law of the land
- The Bill of Rights Act has a limitation provision (section 50 in that all rights are subject to what is reasonable in a free and democratic society)
- To conduct a search there needs to be individualised suspicion of infringement (e.g. drugs, weapons, stolen property). This cannot be a broad sweep of all students and must have a basis for suspicion
 - In a reasonable search there is respect for the dignity of the

individual.; searching should be by someone of the same sex.
Any Health and Safety risk must be considered in relation to the search

- Drug testing is deemed to be a search. It cannot be for disciplinary purposes but viewed as therapeutic – the school can recommend treatment
- If a student is suspected of being under the influence of drugs it is wise to call in someone who can identify the condition
- There are fewer risks when searching property than when searching people
- The right to search lockers depends on the terms of the contract with the school for the lease of the locker.
- Schools need to set clear guidelines for processes for activities such as School Balls. The Board of Trustees should set conditions for entry (e.g. searching bags etc)

Staff and Stress

- Claims are being made citing Health and Safety issues by teachers and teacher aides working with students with obsessive compulsive disorders
- Students with disabilities have the right to enrol; students with disabilities cannot be disallowed
- Employers must provide a safe working environment; They should identify and classify hazards and potential hazards and deal with them appropriately
- For disruptive students as the hazard must be isolated or minimised.
- Possible actions can include “Time Out”, but parents want “inclusion”, or attempts can be made to minimise the risk by IEPs and use of support services.
- Parents are not obliged to disclose disorders such as ADD when enrolling a child, but if disclosed, acceptance may be provisional upon resourcing
- The courts require a complainant to prove psychological or medical disorder as a result of the stress
- The complainant must show that the stress is work related and it must be proven that s/he has suffered loss and cannot work again

- A school can be judged liable if it is aware that a staff member is stressed and do nothing to address the matter
- The courts apply an “Industry Standard” to stress claims and relates them to a “reasonable tolerance band”
- Employees cannot claim that competency procedures are the basis for the stress

Minutes of AGM of NASDAP

16 June 2005

Novotel Lakeside, Rotorua

The meeting was opened at 3.15pm

PRESENT:

150 members present (approximately)

President Annette Taylor opened the meeting and welcomed everyone to the AGM. Annette also indicated that the AGM was held at each biennial conference and that in the alternate years the AGM was held at the Central North Island conference.

MINUTES OF PREVIOUS MEETING:

Motion: That the minutes of the previous meeting be accepted as a true and accurate record.

Moved: Annette Taylor
Carried

Seconded: Julia Scott

MATTERS ARISING:

There were no matters arising.

PRESIDENT’S REPORT:

Annette then presented her President’s report. (Copy attached)

Abstention: 1

Those present at the meeting directed Executive to look further at the Aspiring Principalship Pilot and to push for this pilot to be extended to other areas in New Zealand .

There being no other general business Annette wished everyone an enjoyable conference and ultimately a safe journey home and thanked the Waikato group (Lynette Parish and the committee) most sincerely for their efforts in organising a very enjoyable and thought-provoking conference.

The meeting was closed at 3.30pm .

NASDAP ANNUAL GENERAL MEETING – JUNE 2005

RESIDENT’S ANNUAL REPORT

Tena kotou, tena koutou, tena koutou katoa.

NASDAP has been in operation since 1994 and it is my pleasure to be here today to present to you the 2004-2005 Annual Report.

In November 2004, biennial elections for the Executive were held. There were four changes in personnel:

1. Lynette Parish of Matamata College replaced Lesley Jamieson as the representative of Waikato , King Country and Thames Valley
2. Ali Painter of Rotorua Lakes High School replaced Allan Webb as the representative of Western Bay of Plenty, Bay of Plenty
3. Phil Carmine of Hastings Girls’ High School replaced Stephen Hensman as the representative of East Coast, Hawkes Bay

4. Penny Prestidge of Avonside Girls' High School as the representative of Canterbury and Aoraki

After elections had occurred we learnt that Jenny Thomas, the representative from Wellington, Hutt Valley and Wairarapa had been appointed to a position in the New Zealand Teachers' Council for a year and her position on the Executive has been taken by Geoff O'Halloran of Tawa College.

To Allan and Stephen go my sincere thanks for their valuable contribution to our association. Special thanks to Allan Webb, who was the driving force behind the establishment of NASDAP. Without his enthusiasm and passion for this organisation, we would not be where we are today.

At the Term I meeting, I was re-elected as President and Treasurer. Sheryll Ofner accepted the role of Vice-President and Lynlee Smith has been co-opted as the Secretary. She officially took up this position after the first meeting of the term. We now have a twelve member executive.

In the past year, the Executive has met each term. Various issues, currently affecting members have been discussed and action taken. Letters have been written in the name of the association. These are on record along with the responses from the recipients on the website – www.nasdap.org.nz.

We have had guest speakers to the meetings which included Nicola Meek, CEO of the Secondary Futures Project, Maryanne Mills from the Ministry of Education working on the New Zealand Curriculum Project, Rosalie Goldsworthy from Leadspace [who is/has been with us during conference] and Ian Munro from the Ministry of Education working on the e-Admin Programme.

All of these guest speakers have allowed the Executive to forge closer and more productive working relationships with them as individuals and with the organisations that they represent.

Executive members continue to sit on various forums on your behalf:

Educational Leaders' Forum – Annette Taylor

ERO's Advisory Group [which has yet to meet] – Phil Carmine , Phil Keenan and Julia Scott.

Ministry of Education Payroll Reference Group – Annette Taylor.

NZQA APDP Advisory Group – Roy Fletcher, Sheryll Ofner and Annette Taylor

On your behalf, I have been the New Zealand contact for the MGM WIRELESS SMS Truancy Alert Scheme. This Australian firm made contact with me late in Term One, to facilitate the trialling of their very successful text alert truancy scheme in some schools in New Zealand . Earlier this term, a visit by their representatives took place and I want to take this opportunity to thank those schools whom they visited. I am aware that a trial of 3-5 schools is taking place and that by the end of this year they will establish a New Zealand office so that other schools can purchase their product.

I am thrilled to announce that the NASDAP Scholarship has been approved by the Minister of Education and applications for the inaugural award closed on 15 June 2005 . I hope that many Assistant and Deputy Principals took up the challenge to apply for this award. If you did not, please consider it in 2006.

As in the past, NASDAP has seeded this very successful biennial conference and I wish to congratulate Lynette Parish and her team for their hard work, commitment, enthusiasm and passion. Without them, we may not have had the opportunity to “escape” for three days and be here sampling the finer attractions of Rotorua and listening to inspirational speakers and engaging in exciting workshops. The whakatauki of this conference has been meaningful; “Te waka matauranga, Te

waka eke noa” – “The waka of education is the waka for everyone.”

The 2007 biennial conference is being hosted by Nelson/Marlborough/West Coast and it is in Nelson from 22 – 24 August 2007. Margaret Le Nedelec [Deputy Principal Nayland College] is the Conference Convenor and we are planning a “little launch” prior to you departing on Friday 17 June 2005 to “tempt you to sunny Nelson.” Put those dates into your diaries now! There will be limited spaces available!

On a final note, I wish to thank the NASDAP Executive for their commitment, enthusiasm and passion. They work hard on your behalf to ensure that we “continue to raise your profile” with educational stakeholders so that your voices are heard and are acted upon.

Thank you for your attendance today.

Annette M Taylor [Ms]

President

Receipts and Payments Account for year ended 31 March 2005

Bank Balance as at 1 April 2004		7,055.20
Plus Receipts		
Subscriptions	34,300.00	
Interest Received	76.79	34,376.79
		41,431.99

Less Payments		
Newsletter	9,047.55	
Executive Meetings	20,585.59	
Tolls	205.40	
Gifts for departing Executive Members	270.00	
Printer Cartridges	230.06	
Stationery and Postage [Includes postage of free diaries]	2,812.32	
Bank Fees	4.50	
Secretary/Administration Labour	1,050.00	
Website expenses	421.05	
Seeding Money – CNIAPDP Association – June 2004	1,000.00	35,626.47
Bank Balance as at 31 March 2005		\$ 5,805.52

Bank Reconciliation Statement for year ended 31 March 2005

Balance as per Cheque Book		\$ 5,805.52
Plus Unpresented Cheques		
227	248.00	
230	533.20	
231	284.00	
234	340.00	
235	542.25	1,947.42
Balance as per Bank Statement		\$ 7,752.97

Term Deposit Account for year ended 31 March 2005

Opening Balance	\$ 35,381.73
Plus interest received	1,182.68
Closing Balance as per Bank Statement	\$ 36,564.41

Total Funds Held for year ended 31 March 2005

Bank Balance as per cheque book	\$ 5,805.52
Plus Term Deposit Funds	36,564.41
Total Funds Held as at 31 March 2005	\$ 42,369.93

MINUTES OF THE NASDAP EXECUTIVE MEETING

Term II Meeting – 14 June 2005 , 2.00pm

Lakeside Novotel, Rotorua

PRESENT: Phil Carmine, Roy Fletcher , Geoff O’Halloran, Lesley Jamieson , Sheryl Ofner , Ali Painter, Penny Prestige, Julia Scott , Lynlee Smith , Annette Taylor , Joyce Whyman

APOLOGIES: Phil Keenan

MINUTES OF PREVIOUS MEETING:

Motion: That the minutes of the previous meeting be accepted as read.

Moved: Annette

Seconded: Julia

Carried

MATTERS ARISING:

- Diaries – usefulness of the diary in terms of the layout discussed. Provided free, postage cost of NASDAP. Missing key dates at this time. Annette to follow up with Academy - publishing of relevant dates, front cover design, and insertion of middle pages with information for DP/APs.
- Scholarship applications close tomorrow. Allan has sent out e-mail to all schools to remind them to get applications in. Selection Committee membership covered in General Business

TREASURER'S REPORT:

- Report, as at 14 June, tabled. (Copy attached)
- Term deposits still earning good interest. Total funds are \$57,000
- Still approximately 150 schools to pay their invoices. Reminder in Term 2 Newsletter will be sent and if no payment is received then no further newsletters for 2005.
- Lot of feedback about AP/DP not knowing that the conference was on. Are in the process of updating our own database. Will hopefully remedy problem for the future.
- Nelson committee thankful for the \$10,000 seeding money for 2007 conference. Happy to supply reports as they progress with their organisation.

Motion: That the treasurer's report be accepted

Moved: Annette Seconded: Ali Carried

CORRESPONDENCE INWARDS:

- Leaders Forum – Minutes of the last meeting. There will be a general media release before the end of Term 2
- Statement of intent from ERO
- NZQA – Catherine Gibson – re: scholarship and the review of scholarship. Arising out of that letter some discussion about Jill Ussher – roadshow. From next term onwards significant teacher development around NCEA. Looks like there will be money available to schools to develop own particular needs around NCEA. Two half-days release for all teachers in all schools in 2005.
- Request from Nelson group for seeding funding for the 2007 conference which is scheduled for 22-24 August. Launching this week.
- SPANZ Associate membership for DP's/AP's and SMs. After some discussion it was decided that Executive would not promote this membership as we could see nothing to be gained through it - would get SPANZ publications, president's comments, one member per region to conference, newsletters, but no voting rights.

CORRESPONDENCE OUTWARDS:

- Letter to Sheryl congratulating her on her new position as Associate Principal at Howick College .

GENERAL BUSINESS:

Welcome

Geoff O'Halloran, who takes over from Jenny Thomas for the Wellington Region and Lynlee Smith seconded as 12th member and secretary of Executive.

2005 Biennial Conference Details for Next Four Days

Lynette gave an update on the progress towards the 2005 conference set to begin the following day.

- David Benson-Pope not attending. “Manzana, distributors of Smart boards, will run a quiz show using Interactive Response Systems in Thursday afternoon slot instead. Considerable prizes to be won.
- Have all running sheets for finances and will pass those on to Nelson. Policy on profits – working with Tourism Rotorua underwriting the conference.
- Series of issues related to not being on the main route and may be worth trying to sort out some of those issues. Charter flights a possibility
- Written report to the Ministry.
- Central Nth Island will create a booklet to pass on to future organising committees.
- Possibility of piggy backing speakers onto to other events to allow keeping costs to a reasonable level. Pro-active about working together. Timing problems.
- Would be quite good to have some kind of policy to ensure that if there were problems then there was some means of dealing with it through NASDAP. To allow some support from/for the association.
- Liability/ fraud issues. What is NASDAP's liability and what is the regional association's liability? Annette to investigate issues of liability before the next meeting.

- Percentage of profit back into the scholarship fund to keep building it up – give back the seeding money and a percentage.

Motion: That a condition of receiving seeding money for a conference is the submission of comprehensive financial records (running sheet).

Moved: Lynette Seconded Julia Carried

Annette wished the organising committee all the best for the next three days and thanked them for the organisation that they had already done.

NASDAP Scholarship Selection Panel

- John O’Neill Head of Graduate School of Education Massey University College of Education has accepted the invitation to stand on this committee.
- Nominations for two others on the selection panel were conducted.

Motion: That the 2006 selection panel consist of Julia Scott , Lynlee Smith and John O’Neil.

Moved: Annette Seconded: Sheryl
Carried

Newsletter

- Deadline Friday 24 June (midnight) Will be in schools before Friday 8 July
- Annette – AGM report
- Regional copy
- Julia – Principal’s Conference in USA .

- Items coming out of this conference - Each executive member to write a report on a workshop attended. E-mail to Allan.
- Lynette – official conference photographer
- Publish deadline for the next newsletter too.
- Might be time to look at the layout of the publication again – size, print, modernising. Front cover glossy maybe, money spent on handing to a graphic designer to upmarket presentation, headings, paper colour, white inside a coloured cover, electronic newsletter, issues associated with cost? Annette to discuss possibilities with Allan. To be discussed further at next meeting.
- AGM Wednesday afternoon.

Other

- Some discussion about how regions meet during the course of the year. How do other groups meet? Discussed various scenarios from different regions. Meet at a winery, 11.00am, speaker 1 hour, meal, can get back to school in afternoon if need to. Mid morning – complimentary lunch at a nice restaurant. Generally meet once a term, meetings sparsely attended, run on a shoestring.
- Having a database of who has spoken where and suitability could be valuable for other regions. Annette to coordinate.
- E-mail database for Executive members needs updating. Annette to action.
- Web-site needs updating.

- Notion of supervision for AP/DPs – collective contract. Number of models – exploring because one of the issues that arose out of the Hanmer Conference last year. Canterbury exploring this issue at the moment. Exec looks forward to getting further feedback.
- Coaching models (Julia)
- 2007 Conference to be held in Nelson. 2009 Conference to be held in the Hawkes Bay .

Meeting closed at 3.40pm

Next Meeting: 12 August, 2004 . Wellington Airport

Date for Term 4 also tentatively set for Friday 28 October

Report on the NZQA Deputy and Assistant Principal's Advisory Group Meeting

Wednesday 22nd June 2005

Some of the **key items** addressed in the meeting were:

Tracking Changes to Standards

- NZQA would like us to draw to staff attention that they can register to be notified about changes to qualifications on the NZQA homepage by clicking on: **Sign up for [NZQA web update alert](#)** and filling in their details.
- You are also asked to advise staff to look on the second edition of *Assessment Matters* for the field to enter in order to receive their personal copy of this new publication by email.

NQF Entries and Results

- A plea for schools to ensure that when fees are sent, NZQA must be told who the payments are for!

- Also a plea to ensure that your 1st August entry file is as accurate as possible, given that NZQA had to send out more than 50,000 additional items at the last minute last year!
- MUSAC have developed a useful one-page record showing a student their NQF status.
- NZQA are still working on our request to provide a qualifications calculator on their web site.
- For Scholarship Visual Arts, candidates will be able to enter in multiple contexts, so NZQA is investigating a page on the school website for PNs to record this.

Scholarship 2005

- Kate Colbert delivered two key messages to the Group. First, that the Scholarship standards will continue to be very demanding as its aim is recognise the country's very top students. Second, Scholarship is now purely a monetary award. It will not attract credits or contribute towards a qualification. The number of awards in each subject will be based on a proportion of approximately 2-3% of the number of students entered for national assessment in the subject at Level 3.
- In July, information about Scholarship will be available on the NZQA website. The standards are being rewritten with descriptions of what is expected and new detailed assessment schedules are being developed to reflect these descriptions. Also for each subject there will be annotated exemplars of student work, based on last year's examination, so that teachers and students can see what is expected.
- The exam papers for 2006 are all a similar style to 2005.

- The Scholarship Awards for 2005 have just been approved by cabinet and there are some changes. For example, there is no longer a school award. It is important that schools access these changes.
- There will be a change to the timeline which means that Scholarship results won't come out until some time in February 2006.

Professional Learning Strategy to Support Scholarship and NCEA

- There is a considerable amount of professional development coming up:
 1. *'Leading Scholarship in your School'* seminars for school leaders and BOT.
 2. School or cluster based in-service days in 2005 or early 2006 where schools may choose to close for up to two half-days.
 3. Seminars for PNs and senior managers and senior teachers
 4. Scholarship Specific Teacher Workshops where the annotated exemplars referred to above will be the main focus for professional discussion.

Financial Assistance

- Note that there must be a new application each year.
- When families have two students at different schools, they need to pay the schools half the fee each.

Data Management

- NZQA have met with the software vendors and the MoE to align their cycles for 2006 and to develop a common approach to data management.

- Advance notice that there is going to be a change in the recording of ethnicity codes in order to bring schools into line with Statistics NZ. This will impact on school enrolment processes. Software providers will be in touch about it.

Please email me if you have any queries or items you would like addressed through this Group.

Sheryll Ofner

s.ofner@rosehill-college.co.nz

Calling all Schools that run an Alternative Education Programme for Students using the "Homeroom or Whanau Class Concept.

Nelson College for Girls is investigating the possibility of offering a Homeroom Concept in 2006. However, we would very much like to talk and possibly visit schools who run this type of programme. If you are interested in sharing your philosophy and expertise, please contact Annette Taylor on Annette.Taylor@ncg.school.nz. We would love to hear from you.

REPORTS FROM REGIONAL GROUPS

Northland AP/DP Association

The Northland AP/DP Association met in Whangarei on 31 March and spent a day organised by Sue Crawford from Team Solutions at Tai Tokerau Education Centre. The morning was spent with Dr Vicki Compton from Auckland University who spoke about practitioner research in situ. The after-lunch slot was taken by Irene Anderson, DP Onehunga High School, who

demonstrated how she used asTTle tests to both diagnose and raise the performance of her Year 12 English class. Both sessions were instructive, interesting and valuable.

Elizabeth Perry AP Otamatea High School

Nelson Marlborough Senior Administrator's Network

Term II, 2005 Meeting

There was a meeting held at CJ House [Nelson College for Girls Boarding House] on Wednesday 1 June. The meeting began with an issues session and then Dr Annie Henry and Dr Mike Milstein [Partners of "The Resiliency Group"] spoke to us on "Promoting Resiliency for Staff and Students."

Mike and Annie gave us much food for thought about the concept of "Resiliency" and they took us through the workshop focusing on:

- The definition of "Resiliency."
- How "Resiliency" can help your school, both staff and students.
- How "Resiliency" can take your school from being good to being great.

I highly recommend Annie and Mike and if any groups are interested in contacting them for any further information, please email them: seaus@paradise.net.nz

The afternoon was dedicated to 2007 Conference planning. The Executive Committee, led by Margaret Le Nedelec are well into the planning stages of the 2007 "Top of the South Conference" being held in Nelson on 22-24 August 2007. Further details can be found on <http://www.confer.co.nz/nasdap2007>. Check it out!

Annette M Taylor [Ms]

Convenor, Nelson/Marlborough SAN

UPCOMING CONFERENCES

**2007 NASDAP Biennial National Conference will be in
Nelson**

The dates will be Wednesday 22 August 2007 – Friday 24 August 2007 and it will be held at “The Rutherford.”