

NASDAP
MINUTES OF EXECUTIVE MEETING
27 October 2007

PRESENT:

Phil Carmine, Phil Keenan, Geoff O'Halloran, Sheryl Ofner, Lynette Parish, Annette Taylor, Joyce Whyman, Roy Fletcher, Betty Wakelin

APOLOGIES: Penny Prestige

MINUTES OF PREVIOUS MEETING - MATTERS ARISING

The 2008 NASDAP Scholarship has been awarded to Shona Smith from Waitakere College. Applications for the 2008 Scholarship were very low. NASDAP need to look at ways to increase the applications. Options are:

1. Streamlining the application process may make it easier to apply for - less time consuming.
2. More advertising of the Scholarship. It always appears in the relevant copies of the Education Gazette and on web site. Perhaps a "flyer" is prepared and it is sent inside the Term I and II newsletter for members?
3. An on-line application?

Out of interest, Lynette mentioned that in order to be successful in an application for a PPTA Sabbatical, you require a minimum of 20 years service. This means the age of applicants is increasing.

It was discussed at length that the NASDAP Scholarship is harder to apply for than others. Applicants sometimes struggle in the application being pertinent to the wider community. Do we need to re look at the criteria? The Scholarship committee will re-look at the criteria.

On another note, it was mentioned again that Executive members should be eligible to apply for this Scholarship. Each Executive member is to ask their region at their next meeting, their feelings on this. If the regions think we should be eligible a motion will be tabled at the next meeting.

The letter sent by Annette to the PPTA re the negotiation process was not seen as helpful by SPAC. The same letter was sent to the MOE. There is an apparent problem with PPTA not recognising the importance of the AP/DP roll and the lack of recognition both in salary and the difficulties of the job. Senior Management Allowance minimal at only \$1000. Will

this be used in schools instead of one of the larger Management Units to the detriment of DP/APs? No recognition of Acting-Up Allowance which is in our opinion a bigger priority. A thousand dollars is a paltry allowance but Senior Managers are back in the contract which is positive. How are these Senior Manager Allowances to be distributed?

Settlement details have been sent to Executive Members.

Information about Aspiring Principals Pilot in Gazette and later speaker will present a summary.

Motion: That the minutes of the previous meeting be accepted as read.

Moved: Annette

Seconded: Lynette

Carried

Other items of Interest:

Early Exemptions now held by MOE and parents apply directly to MOE for an application. The new policy and documentation was sent to schools on 23 October 2007. All schools should have received a copy.

There is a Revised LAT Policy now available from the Teachers' Council.

Senior Subject Advisors, which was a pilot for 2007, will not continue beyond 2008. Annette is to write a letter to the Secretary of Education, to say how successful these Advisors have been.

The Nelson conference was very successful and the launch by Hawke's Bay for 2009 was warmly received. Discussion ensued and Wellington has offered to host the bi-ennial NASDAP Conference in 2011.

Other conferences for 2008 include:

- The traditional Wairakeri Conference in Taupo, 18-20 June 2008. This is where the AGM will be held
- New Plymouth, 20-22 August 2008
- Southland [Cromwell], dates yet to be confirmed

Treasurers Report:

Annette tabled her Treasurer's report. The current funds in the bank total \$21,880.90. She also presented a list of non paid subscriptions - these total \$2,850.00 - There are less of these than in 2007. Three reminder invoices have been sent to these schools. Executive are to

encourage those schools within their regions to pay. Phil Keenan asked if NASDAP should take into consideration schools that are in financial difficulties; eg those that have Statutory Financial Managers? The answer was yes, we need to acknowledge these schools and ensure that their subscription is waived for a period of one year, and is reviewed should the situation change.

Motion: That the collection of NASDAP fees for schools in financial difficulties be considered on an individual basis by the executive

Moved: Annette
Carried

Seconded: Sheryl

Motion: That the statement of accounts presented by the Treasurer be accepted.

Moved: Annette
Carried

Seconded: Sheryl

Correspondence Inwards

It is with regret that Julia Scott's resignation be accepted. After nine years on NASDAP Executive, Julia was thanked for her hard work, her generous giving of her time and her energy and more recently her perspective from her new role.

For Teachers 07, Winter Issue (NZTC)

Education Review Office publications Education Evaluation Reports in Brief 2005/06; The teaching of Sexuality Education in Years 7 to 13: the Quality of Teaching in Years 7 to 13: the Quality of Teaching in Years 4 and 8: Health and Physical Education

Directors Message from NZTC - 4 Sept 2007-10-26 PPTA - Flyers for 2008 PPTA Conference.

Correspondence Outwards

Letter of thanks to Ali Painter for her time on the NASDAP Executive

Letter of congratulations to the Top of the South Organising Committee for the Biennial NASDSAP conference held in Nelson this year

Letter of thanks to Rt Hon Alan Peachey

Letter of thanks to Rt Hon Steve Maharey

Letter to Chris Collins of MOE

Letter to Trevor Bleakley of PPTA

GENERAL BUSINESS

A by-election to replace the vacancy that arises due to Julia's resignation. This is covered in the constitution which says that if there is only one candidate then the appointment is automatic but more than one candidate requires an election. Only those schools who have paid their fees and those DP/APs who have completed their registration forms are eligible to vote. Sheryl Ofner to facilitate to calling of interested candidates and then work with Annette should the need for a by-election arise.

Geoff O'Halloran

Geoff had been invited to a reference group at the MOE to discuss eAR (Electronic Attendance Register) and Privacy/Security in terms of IT. He gave out draft copies of papers developed by the MOE and each delegate has a copy of these.

They include:

- Sample policy on student attendance
- Sample protocols on student attendance
- Attendance Codes 2008
- Attendance Management Checklist
- Guidelines on attendance and truancy
- Student data and the Privacy Act
- Enrolment and the Privacy Act
- A summary sheet

These are only drafts but there is a lot of useful information included in them. Any comments can be sent directly to Ian Munro and/or Paul Seiler at the MOE.

Geoff had also been asked a number of questions by Kerry Boyle from the MOE about Schools Sharing Data. On behalf of Kerry, Geoff asked Executive the following"

- 1 Do schools compare students/student cohorts within a school against other students/student cohorts - if so what are the comparisons?

Yes, examples are ASTLE, STAR, PATs (Mathematics in particular), NCEA, TOSCA, ESA etc

- 2 Do schools compare students/student cohorts between schools against other students/student cohorts - if so what are the comparisons?
Yes, NCEA results school v school, not year to year in some but done in others, ASTLE, TOSCA, ESA etc
- 3 When a student transfers in/out of your school what do you think is important to communicate to the students' next school?
*Everything, including learning, behaviour, attendance, stand downs etc, number of schools attended etc. Done either directly or by flagging to say "information available by phone". In the senior school **all** of their results and if possible the topics covered in each and every subject.*
- 4 Any general comment on data sharing about students?
The more the better and verbally if needed both school information and any other government or other agency involvement with due regard to the Privacy Act but without reducing the quality and usefulness of the information.

Dates of Executive Meetings for 2008

Term 1	29/02/08	Week 4
Term 2	23/05/08	Week 3
Term 3	08/08/08	Week 3
Term 4	31/10/08	Week 3

Suggested speakers for next year:

New Minister of Education

Kathryn Rich, National Spokesperson on Education

Paul Seiler, MOE

Professor John Hattie

NZCER/Rose Hipkins and Jane Gilbert - talking about their own research

Issues from Executive Members and/or the Schools in their Regions:

Is anyone using the options for contacting parents directly on student's absences via telephone and/or text messaging? There are at least two products available, and schools are encouraged to shop around for the product that best meets the schools needs, and works in with their existing SMS.

Roy is looking to secure Michael Durrant coming to talk to his DAPA group in Northland and would like to share the costs with other DA/AP group(s). Sheryl is to ask the Auckland group their opinion on this. Michael spoke at the bi-ennial conference in Nelson on, "A Solutions Focused Approach" to deal with students.

The meeting finished at 3.30pm with Annette wishing everyone a good term and a happy Christmas. The next meeting is Friday 29 February 2008.

Guest Speaker Bali Haque, Deputy Chief Executive for Qualifications: Annette Welcomed Bali and Executive introduced themselves. Annette thanked Bali for all his positive work in NZQA since his appointment.

These notes are a result of discussion between Bali and the executive as he wanted our views on various issues rather than make a presentation. **Nothing discussed here is any anyway a final decision.** The purpose of this meeting is meant to be a discussion from which Bali hopes to receive feedback.

- (1) **Update on 2008 exam:** Same timing as 2007. Some markers will be asked to be released on last week of Term not for marking but for preparatory meetings and also more exams might be scheduled on Saturdays. Could we have more markers? Are they there? More markers with fewer papers mean less money each. There are some problems with markers being contractors rather than employees e.g. ACC levies. More subjects are being introduced and so this will increase the problem of fitting them all in the limited time. Why do schools start so late? The timing is aligned with Primary.
- (2) **National Moderation. How will it be implemented? Interaction with schools/teachers?** Moderators - some have been appointed and only a few will have to be re-advertised (possibly three - five)
- (3) Bali floated an option about random sampling and asked for feedback. The present random sampling using surnames has been reasonably successful. Would this work within schools if schools were asked to select their own random sample?

- (4) The moderators can't do one on one with all teachers. Moderators will also work with subject associations. Some problems with this in that are there enough good subject associations' to make it work across all subjects? Moderators will talk to subject advisors which is an excellent idea. We need to give teachers the support and freedom to put in grade boundaries without fear or prejudice. This proposed moderation system is new and we are hopeful it will work well.
- (5) **NCEA with SUBJECT endorsements - 2010?** This has been delayed. They are problematic in terms of how do you work them out fairly without prejudice? The apparent hierarchy of subjects also makes it very difficult. Comparing the percentages for subjects of the merits and excellence gained in internals with those gained externally could create problems. Students are now picking subjects based on their perception of whether they are easy or hard. Equivalent achievement standards and unit standards in some units are not always the same in terms of difficulty. Sometimes the problem is the assessment that makes it more difficult rather than the standard itself but often this is the student's perception. Where students get excellence in the assessment but end up with not achieved because of a small mistake the instruction for markers will be to mark the paper holistically in 2008. Is the problem the way the standard is written or the way the assessment is written? The big question is what are the characteristics of a good standard? Competition between schools also creates a tension between using achievement standards and unit standards in the terms of the perceived hierarchy of the two. Curriculum review is critical in solving some of these problems - time line two years. Are we disadvantaging students because of the nature of the paper? Worries that students are demoralised by the process in some more difficult subjects and hence change their careers perhaps to their detriment. In exam situation it appears that the fewer standards in the external they are sitting then the better the result. Perhaps some subjects need to have more internal assessments to alleviate the pressure at exam time. Should school principals determine the total number of credits in each subject and at each level to avoid the huge number of credits in some subjects? Politically we need to get NCEA right.

- (6) **A tricky case experienced by one of Executive** Do students need to be enrolled in a school to get credits at that school? Yes, it shouldn't happen that a student can just roll up to another school and get credits without being enrolled at that school. Should NZQA know it has happened? Yes and if they do they should ask for proof of evidence.
- (7) **Moderators 'No travelling to schools: office based job" - Is this what PPTA intended?** Trying to use online contact with schools rather than visits. Plus going to subject association meetings. Moderators will be known to schools. Some subject associations strong locally and nationally and the moderator will be able to work well with them. Example of best practise to be passed on to others?

Reporting the Not Achieved results

Bali floated a proposal for feedback:

Proposal is: At the end of term one NZQA will ask school to give them entries. Then using these approximate dates: at the end of term two confirm entries removing those who have not entered. Then at the end of term two schools report to NZQA the achieved or not achieved. The expectation is that schools would report this if students have been through some sort of assessment to the satisfaction of the teacher. After term two no result from schools means standard not assessed. (SNA) Should not achieved for internals be reported? Externals fine. There are credibility issues for internals. Not reporting the not achieved implies there is no failure and is that fair? NZQA will monitor departments within schools in terms of comparing internal and external results. NZQA needs to adopt more of a watchdog approach to give the system credibility. If a subject is entirely internally assessed then some comparison will be made between those results and the results of the other subjects in that school. Feasibility in terms of changing staff etc does have some problems but NZQA will cater this after receiving the appropriate letter from the Principal. Perhaps it will encourage schools to do less but do it better. Teachers can set deadlines and say it is not achieved after that date?

Should there be attendance requirements for NCEA? Phil Carmine will email executive with his policy on attendance requirements for NCEA.

Bali asks: Would you be interested in a Level Three Extraordinary Excellence Certificate in science, maths, languages etc.?
Concept is good but the practicalities are challenging for most schools.
We should be talking about the NQF rather than NCEA.

Annette thanked Bali and agreed we could have continued the very positive discussion for a lot longer. Bali invited us to contact him with questions and suggestions any time at NZQA.

Geoff Lane: Aspiring Principals Pilot

Geoff Lane was invited by Annette to present a short paper on the information on the National Aspiring Principals Pilot being trialled in 2008. Applications close on 2 November 2007; hence the request for Geoff to speak to Executive today, so that information can be emailed to the regions as soon as possible.

Applications open at present at www.leadspace.govt.nz for information and an application form. The applicant needs the support of their Principal. The programme covers all aspects of the Principal's job. The programme will cover:

- Variety of types and sizes of schools
- Developing self, leading and learning
- Managing change
- Future focus of schooling
- Understanding the roll of the Principal.

It is a national programme but it will be delivered regionally. There are forty places across five areas of the country and twenty in Wellington. Parts of the course will be residential. Section based on some national criteria and some local. There are some criteria for exit, e.g. a project involving leadership new curriculum etc with a focus on student outcomes.

Questions from Executive:

The time commitment that is involved? It varies a bit but may include two two-day courses and one one-day course, plus visits to the school and time to shadow other Principals, plus time to do presentations.

Annette thanks Geoff and any further questions can be emailed to Geoff at Geoff.Lane@minedu.govt.nz